

PARENT INFORMATION BOOKLET



PRE-PRIMARY 2023

Pre-Primary BLUE

Teacher: Kaela Acott

Educational Assistant: Judy Outred

Pre-Primary GOLD:

Teacher: Melissa Coniglio

Educational Assistant: Janet Hyslop



CHANGE OF PHONE NUMBER/ADDRESS

Please inform the school of any change of address or telephone number and/or emergency contact numbers **as soon as possible**.

COLLECTING AND DELIVERING CHILDREN

The school times for Pre-Primary are 8.40am–3.00pm.

Class begins at 8.50am.

It is essential to be **punctual** and comply with Pre-Primary times. When the admin building is complete and the drop off/ pick up routine returns to normal, children must be delivered and collected to/from the classroom by a **nominated adult** at all times. We do not allow older siblings to collect children from Pre-Primary. If you are unable to collect your child please write the name of the person who will be picking your child up for that day/week in the communication book (located near the classroom door) or inform the teacher via seesaw/ email in advance. If there are any last minute changes to who is collecting your child, please call the school office to inform them and they will let the classroom teacher know. This will allow the teacher to dismiss your child to someone other than yourself. In the mornings, parents are asked to wait with their child outside the door until it is opened by a staff member. We encourage the children to be responsible for putting their bag in their locker and putting their water bottle away.

In the meantime, whilst the admin building is still under construction, the morning and afternoon routine will remain the same as last year and children will be dropped off/ picked up via the drive through. In the morning, an educational assistant will collect your child from the drive through and walk them to the classroom door. In the afternoon, children will be taken to drive through area for collection at 2:55pm by the Pre-Primary teachers and supervised until they are collected by a known adult. Please ensure you are punctual in the afternoons, as it ensures a the drive through cue moves smoothly. Children who are not collected by 3:15pm will be taken to the school office and supervised there.

We will communicate with you via seesaw when the admin building is complete and the drop off/ pick up routine returns to normal.

SPECIALIST CLASSES

Sport: Tuesday for PPB and Wednesday for PPG (children to wear faction shirt in Terms One and Three)

Library/HASS: Tuesday for PPG and Wednesday for PPB (children will need their library bags)

Music: Friday for both classes

PMP: Monday for both classes (children to wear faction shirt in Terms One and Three)

Digital Technology: Tuesday for PPG and Wednesday for PPB

ABSENCES

If your child arrives at school later than 8:50am please go to the office and sign your child in.

If your child is absent an email to the school office is required or it will be recorded as an unexplained absence.

If the child is unwell, please notify the teacher and office and keep them home until they are no longer sick.

UNIFORM

Summer uniform: School polo or coloured faction sport polo with school sports shorts.

Winter uniform: School polo and school zip jacket with school track pants.

Coloured faction sports polo can be worn during Terms **One** and **Three only**. The school polo can be worn throughout the year.

HATS

The school has a 'no hat-no play' policy. Please ensure that your child has a **labelled** school hat at school everyday.



SHOES

During the summer months children may wear comfortable and sensible summer sandals. In winter children will need to wear shoes with socks. **Please avoid shoes with laces.** Shoes with velcro fastening are encouraged.

SUNSCREEN

Please remember to put sunscreen on your child prior to them coming to school. We will also have sunscreen available at school if required.

HAIR

Hair must be worn neat and tidy, with long hair being tied back with royal blue or gold ribbons. No excessive styles are permitted. If unsure, parents must contact the Principal prior to styling taking place.

JEWELLERY

It is recommended that no jewellery be worn at school for safety and security reasons. A cross or Christian pendant necklace are acceptable. Only one pair of plain sleepers or studs is permitted. We ask that children do not wear watches to school.

MEDICATION

Teachers are unable to dispense medications to students. This includes both antibiotics and paracetamol. Children will require an action plan for both allergies and asthma. Please ensure updated action plans and relevant medication listed on the action plan are provided to the classroom teacher ASAP.

HEALTH

If your child is unwell please keep them at home until they are fully recovered and have all their energy back. A full week is tiring enough for them. The exclusion of sick children will reduce the spread of germs.

Under health regulations we ask that you please keep your child home if they are temporarily suffering from:

- Vomiting
- Diarrhoea
- High temperature
- Any signs of an infection (rash etc)
- Any COVID-19 symptoms

HEAD LICE

Head lice are a serious problem and the teacher must be informed immediately. A child with head lice is eligible to return to school after treatment and after all eggs have been removed from his or her hair.

FRUIT

Your child will need to bring in fresh fruit or vegetables (piece or cut into pieces) in a separate container for recess. Due to allergies, we ask that **NO NUTS** or dried fruit be brought in for recess or lunch.

LUNCH ORDERS

Pre-Primary children may order Subway lunch on **Monday, Tuesday, Wednesday, Thursday and Friday.** The orders can be placed online prior to 9:30am on the day of delivery. Please see the school website for further information and for the link to order - <https://www.stanthonygreen.wa.edu.au/general-information/>

PACKED LUNCHES

Please ensure that your child's lunch box contains an amount of food that they would normally eat for lunch.

Due to allergies please **DO NOT** send nutella, peanut butter or any other food containing nuts in your child's lunch.



BIRTHDAYS

On their birthday the children are welcome to bring in a small individual treat for each of their classmates (e.g. freddo frog, lollipop etc.) We will require the treats by 2.45pm. Please check with the teacher as to how many children are in the class. Please ensure the treats do not contain any nuts.

BIRTHDAY INVITATIONS

Teachers will not be responsible for handing out birthday invitations in class. We suggest you hand the invitation to the parents of the children invited.

PERSONAL BELONGINGS

The children are asked to not bring toys or personal belongings to school.

INCURSIONS

Incursions are planned throughout the year in accordance with the Pre-Primary program. Details will be circulated when dates are confirmed. An allowance for the cost of incursions is included in the school fees and therefore all incursions are paid for from the levy paid by you.

ASSEMBLIES

Assemblies take place on Friday at 9.00am. The office will contact you to inform you if your child is receiving a merit award. The Pre-Primary assembly item will be held on 24th November 2023. Any changes to this date will be communicate to you via the school newsletter and seesaw.

ON-ENTRY ASSESSMENT

The main purpose of the On-entry Assessment program is to provide teachers with information about the skills and understandings that a child brings to school. Information gathered from the child's responses at the time of assessment is used to inform the planning and delivery of targeted and intentional play-based programs to support each child's learning journey. The On-entry Assessment will take place in Term One.

OCCUPATIONAL THERAPY ASSESSMENT

At the end of Term One all children will be assessed by an Occupational Therapist to assess both their gross motor and fine motor development. Parents will be provided with their results and any suggestions if they need further development.

LITERACY AND MATHEMATICS DEVELOPMENT

Literacy focus in Pre-Primary

- Rhyming
- Syllables
- Identify letter sounds
- Recognise letters of the alphabet
- Concept of print
- Sequence a story
- Write a short sentence
- Blending and segmenting of three letter words

Mathematics focus in Pre-Primary

- Recognise numbers 1 to 20
- Recognise and name shapes
- Recognise, describe and extend patterns
- Simple addition to 10 using concrete materials
- Comparing the lengths of objects



RELIGIOUS EDUCATION:

The Religious Education units covered in Pre-Primary focus on the concepts of the Church, Lent and Easter, Confirmation, Reconciliation, Prayer, Eucharist and Advent.

There will be whole school Masses attended by the Pre-Primary classes throughout the year. There will also be a family Mass throughout the year that Pre-Primary families will be encouraged to attend. The date for the Pre-Primary family mass is 19th November 2023. Any changes to this date will be communicated via the school newsletter and seesaw.

NEWSLETTERS

Newsletters will be available online. Please read them each fortnight for all school information. If you are unsure of any events coming up throughout the school year they can be found on the school website. <https://www.stanthonysgreen.wa.edu.au/>

COMMUNICATION

We use Seesaw as a digital platform to communicate with parents and share the learning that is happening within the classroom. We encourage parents and caregivers to actively engage on seesaw through liking and commenting on posts throughout the year. Please feel free to contact us via the private message function on seesaw if required. We will send out a private message on Seesaw to all families in the coming days to activate the private message feature.

We are also contactable via email.

Kaela Acott - kaela.acott@cewa.edu.au

Melissa Coniglio – melissa.coniglio@cewa.edu.au

Parent Teacher Meeting will take place in week seven (13 - 17 March) this term. All parents and caregivers will be provided with the opportunity to meet in person with us to discuss how their child has settled in to Pre-Primary. Further information regarding Parent Teacher meetings will be provided closer to the date.

IMPORTANT DATES

The school calendar will be updated on the school website in the coming days. In the meantime, the following dates are important dates for Pre-Primary in Term One.

17th February: P&F welcome BBQ and Colour Run

20th February: School Photos

6th March: Public Holiday

7th March: Pupil Free Day

13th March - 17th March: Parent Teacher Meeting

4th April: Harmony Day

6th April: Last day of Term One

Please note these dates are subject to change. The school calendar on the website will be updated accordingly and communication will be made via seesaw were necessary.



We thank you for your support and look forward to working with you this year.

