



ST ANTHONY'S SCHOOL

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Dear Parents,

As you are aware St Anthony's have been investigating the sending of school reports electronically and will be introducing this with the 2017 Semester One reports. The program that we will be using is called SEQTA Engage.

An email will be sent out shortly with information about logging in to access your children's reports. Initially you will be able to view the 2016 reports and once the Semester One reports are uploaded at the end of this term, you will then be able to view them and future school reports through SEQTA. After your account has been set up, you will be able to easily access it using the SEQTA Engage icon on the school website.

Below are the instructions on how to set up your Log-in details. Once you receive the initial email "Set up your SEQTA Engage account" you need to click on the blue link.

Please note that the link is only valid for one week so please ensure that you set up your account on receipt of this email.

Welcome to SEQTA Engage! Inbox x

 **from@seqta.com.au** <from@seqta.com.au>
to me ▾

Set up your SEQTA Engage account

Hi Mr Abbott

SEQTA School has created an account for you in SEQTA Engage. To get started, set up your account now:

<https://coneqt-p.seqta.com.au/#?recovery=qO%2BBYTemj1ShqjcgCd3R%2FzU62PsW%2F5XA4K1%2FA%2BfiUnWTqim9FOIEekUkuX9vMu>

This link will expire in one week.

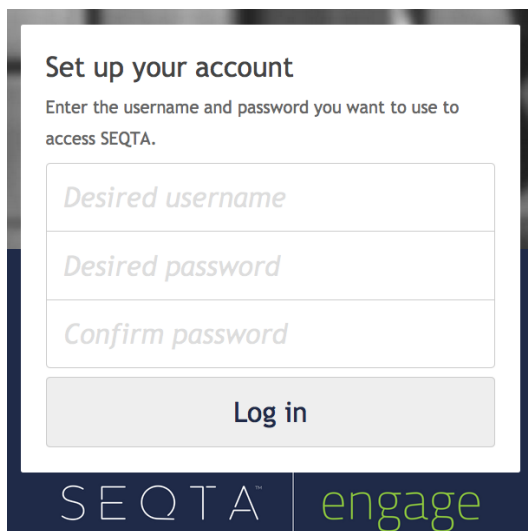
After clicking on the link it will take you to the following page where you need to set up your user account.

Please use the following as your "Desired Username":

StAnthony's(YOUR SURNAME and FIRST INITIAL) Eg: **StAnthony'sGreenG**

You then need to enter in your own password and confirm your chosen password.

Finally click the "Log In" button



Are you having problems logging in to SEQTA Engage??

If you are experiencing difficulties and need further information about logging into SEQTA, we will be holding two optional parent workshop sessions on SEQTA Engage and how to access your child's reports on Monday 19th June 2017. The first session will be held at 2pm and the second session at 6pm.

If you wish to attend a workshop, could you please confirm by Thursday 15th June which parent workshop session you would like to attend, by completing the RSVP slip below and returning it to the school office, or by email to: admin@stanthony'sgreen.wa.edu.au

Regards,



Greg Green
Principal

I/We will be attending the SEQTA Parent Workshop Session on Monday 19th June at:

2pm Session

6pm Session

Parent's Names: _____ Signature: _____

Child's Name: _____ Child's Class: _____